Panduan ini berfungsi sebagai rujukan untuk membuat pembayaran berkanun pukal (Bulk Statutory Payments) seperti PERKESO, ZAKAT, KWSP, dan LHDN melalui muat naik satu fail.

Permulaan:

 Pertama kali melakukan pembayaran berkanun: sila ambil perhatian bahawa penghantaran pertama KWSP dan PERKESO adalah dalam bentuk fail percubaan (test file) dan perlu diluluskan oleh badan berkanun yang berkenaan (boleh mengambil masa sehingga 3 hari berkerja) sebelum anda boleh membuat pembayaran sebenar. Untuk memeriksa status kelulusan, sila lihat arahan di bawah.

| BizChannel@CIMB | Statutory Payments / SOCSO | 0 / Uploaded File Status / SOCSO / | Approval Status | |
|-----------------------------|----------------------------|------------------------------------|-------------------|-------------|
| Pending Tasks | socso | Uploaded File Statu | s SOC SO Approval | Status |
| Account Information | | | | |
| Payments Management | Employer Code | | | Status |
| Bill Payments | A3101001117X | | | IN PROGRESS |
| B2B Payments | | | | |
| Government Payment Services | | | | |
| Bulk Payments | | | | |
| Statutory Payments | | | | |
| ► ZAKAT | | | | |
| ► SOCSO | | | | |
| ▶ EPF | | | | |
| > LHDN | | | | |

• Nota: Medan yang mempunyai tanda asterisk (*) dalam bahagian-bahagian di bawah adalah medan wajib diisi.

Bahagian 1: Penciptaan Pembayaran Berkanun Pukal



- i) Klik 'Statutory Payments' dari menu di sebelah kiri dan pilih 'SOCSO' atau 'EPF'.
- ii) Klik tab 'SOCSO Approval Status' atau 'Form A Testing Status'.
- iii) Status yang tersedia:
 - 'APPROVED' boleh terus ke pembayaran sebenar
 - 'IN PROGRESS' menunggu kelulusan daripada badan berkanun yang berkenaan.
 - 'REJECTED' hubungi Pusat
 Panggilan Perniagaan kami atau
 badan berkanun yang berkenaan.

Terdapat dua acara untuk mencipta fail pembayaran anda:

- a) Guna perisian penggajian sedia ada anda atau
- b) Guna aplikasi CIMB BizConverter untuk menukar fail pembayaran dalam format Microsoft Excel kepada format fail CIMB. Muat turun BizConverter dengan mengikuti langkah-langkah berikut:
- i. Pergi ke laman web https://www.cimb.com.my/en/bu siness/digital-banking/bizchannelcimb.html
- ii. Pergi ke 'User Guides and Forms'
- iii. Klik pada 'Download BizChannel@CIMB Form'.
- iv. Klik pada 'BizChannel@CIMB BizConverter' dan pasang 'CIMB BizConverter- v.1.2.04'. Panduan pemasangan boleh didapati dalam fail zip

Muat turun 'CIMB BizConverter – Panduan Pembayaran Berkanun' mengenai cara untuk menghasilkan fail pembayaran.

BizChannel@CIMB Statutory Payments / SOCSO / Uploaded File Status / SOCSO Approval Status Payments Manaç Regenents Manaç Ill Payments I28 Payments Government Pay TXT 🖌 File Form File Type* ii Non Encrypted Encrypted File Upload C:\Users\nadkm\Deskto Browse Bulk Payments atutory Pay (iii Online Balance 8000204243 >ZAKAT >SOCSO >EPF >LHDN 13/02/2018 (vvv iv Clear Submit for Acceptance BizChannel@CIMB Statutory Payments / SOCSO / Uploaded File Status / SOCSO Approva Unioa ded File Status nding Tasks v Account Informat Payments Manag Bill Payments B2B Payments Government Payr Bulk Payments Result Message: Your file has been submitted for acceptance 13/02/2018 . 13/02/2018 (dd/mm/vvvv) Reference Numbe File Name tatutory Payme statutory Payments > ZAKAT > SOCSO > EPF > LHDN Cheque Services Collections Managem X and Money Market mformation Managem Filter by Status Awaiting Validation Pending Con Pending Approval Un Vo cessful Search File Name cord Total Amount Status Action 13-Feb-2018 10:45:24 SOCSO 2018.td Awaiting Vale Page 1 Of 1 Go | First | Prev | Next | Last Refresh Confirm vi

Bahagian 2: Muat Naik Fail Pembayaran Berkanun Pukal

- Klik 'Statutory Payments' dari menu di sebelah kiri dan pilih pembayaran berkanun yang ingin anda buat daripada kotak menu bawah.
- ii) File Details:

File Format: Pilih '**TXT**' untuk fail yang dijana darpada BizConverter.

File Type: Pilih 'Non Encrypted' unutk fail yang dijana daripada BizConverter.

File Upload: Muat naik fail pembayaran berkanun

iii) Transaction Details:

Source Account: Klik pada ikon pembesar dan cari akaun untuk membayar.

Payment Date: Pilih tarikh hari ini atau tarikh pembayaran masa hadapan (dalam tempoh 30 hari kalendar dari tarikh hari ini). Transaksi dengan tarikh lama tidak dibenarkan.

- iv) Klik 'Submit for Acceptance' untuk mengesahkan fail
- v) Status pengesahan boleh dilihan dari tab '**Upload File Status**'.

Mesej Keputusan: Fail anda telah dihantar untuk penerimaan dengan status '**Awaiting Validation'.**

vi) Klik '**Refresh'** untuk menyemak status.

Jika ini adalah penghantaran KWSP atau PERKESO pertama anda, fail akan dihantar kepada badan berkanun yang berkenaan untuk kelulusan. Sila rujuk kepada bahagian Permulaan untuk menyemak status kelulusan.

| | 1 ···· | SOCSO | Uploaded File Status | SOCSO Approval | Status | | | |
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| ZAKAT | | | Pending Appro | oval 🗹 Unsuccess | ful | | | |
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| LHDN | | | | | | | | Lances of the second |
| eque Services | | Upload Date | Reference Number | File Name | Total Record | Total Amount | Status | Action |
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Bahagian 3: Hantar Fail Pembayaran Untuk Kelulusan

- Setelah status berubah menjadi
 'Pending Confirmation', klik
 'Confirm' untuk menghantar fail untuk kelulusan.
- ii) Mesej keputusan: Your file has been submitted for acceptance with the status '**Pending Approval**'.
- iii) Nota: Pengguna diberi kuasa perlu meluluskan atau menolak transaksi sebelum transaksi tersebut dihantar kepada bank untuk pemprosesan.

Untuk pertanyaan lebih lanjut, sila hubungi Pusat Panggilan Perniagaan kami di **1300-888-828** antara pukul 8 pagi hingga 7 petang pada hari Isnin hingga Jumaat atau pukul 8 pagi hingga 5 petang pada hari Sabtu (tidak termasuk cuti umum) atau hantar emel kepada **mybusinesscare@cimb.com**.

VERSI 1.1 (26062024)